Contents

Effective Date

The information contained in this addendum supplements or replaces information found in the 2025-2026 catalog. The following changes reflect current information about the NewSchool of Architecture and Design Catalog and Student Handbook, effective January 5, 2026, unless otherwise noted.

Tuition, Payment, & Financial Assistance

Fee Breakdown

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Student Operation Fee

$200.00 Per Quarter for Campus-Based Programs
$200.00 Per Quarter for Non-Degree Seeking
$200.00 Per Quarter for Online Programs

(Includes technology resources, library services and information resources, Career Services, copying and printing services, student activities, Materials Lab use, school access, and ID card.)

Additional Fees as Incurred

- Application Fee (non-refundable) $75.00
- Enrollment Deposit (nonrefundable)* $175.00 * Deposit will be applied to tuition.
- Administrative Fee for Tuition Refunds $100.00 (Up to 60% of coursework)
- Late Payment Fee (Non-Payment plan) $100.00 per month.
- Returned Check Fee $35.00
- Stipend Check Reissuance Fee $15.00
- Payment Plan Setup Fee: $100.00 per plan.
- Payment Plan Monthly Fee $10.00

- Unofficial Transcript Fee $5.00 (Free if printed from the student portal)
- Official Transcript Fee $15.00
- Transcript shipping fees will apply.
- Duplicate Diploma Fee $50.00
- Graduation Fee $250.00 (includes diploma, degree audits, and other administrative fees necessary for processing degree conferral)
- Course Challenge Fee $500.00
- Overdue Library Book Fee $0.25/day
- Student ID Replacement (first replacement free) $25.00

Cash Payments

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Payment for each term's balance is due and payable in a full 7 calendar days before the first day of class each quarter. If an eligible student has a balance remaining after Financial Aid or other funding sources. An appropriate payment plan or payment arrangements must be set up before a term starts to avoid the imposition of late fees and registration holds. A setup fee of $100 per plan and a monthly maintenance fee of $10.00. NSAD reserves the right to require payment in full if previously established payment plans are not adhered to.

Cash payments and payment plan policy

Payment Deadline

Payment for each term's balance is due and payable in a full 7 BUSINESS days before the first day of class each term.

Term	Term Starts	Payment Deadline
Fall 2025	9/25/2025	10/3/2025
WINTER 2026	1/5/2026	12/29/2025
SPRING 2026	4/6/2026	3/30/2026

Default on Payment

If a student does not make full payment according to the due dates outlined or fails to participate in the payment plan, the student will be **withdrawn** for the term. It is the student's responsibility to ensure timely payment or enrollment in the payment plan to avoid disruption in their enrollment.

Interest-Free Payment Plan policy

Overview

- The payment plan allows **Tuition & fee** to be paid in **THREE** monthly installments

- The payment plan enrollment is established on a per term basis, not an academic year

- Upon enrolling in the payment plan, students must pay a non-refundable, one-time setup fee of $100 and a $10 monthly maintenance fee. The setup fee will be included in the first installment.

Eligibility
This payment plan is available to domestic students only.
   Charges Eligible for the Payment Plan:
- Tuition (net of the school offered discount)

- Operations Fee

- Graduation Fee

Reference: For a complete list of Tuition charges, please visit NewSchool's tuition page at https://newschoolarch.edu/tuition-fees/.

   Amount of payment plan
The student's payment plan is calculated as the difference between their total charges (*refer to "Charges Eligible for the payment plan)"* and the sum of their total financial aid and other secured funding sources.
(Total Eligible Charges) - (Total Financial Aid + Other Secured Funding) = Payment Plan Amount

Deadline to Enroll in the Payment Plan & Installment payment deadline

		Participation Deadline	1st installment Due	2nd installment Due	3rd installment Due
Fall 2025	(9/29/2025-12/13/2025)	10/3/2025	10/1/2025	11/1/2025	12/1/2025
Winter 2026	(1/5/2026-3/21/2026)	12/23/2025	1/1/2026	2/1/2026	3/1/2026
Spring 2026	(4/6/2026-5/22/2026)	3/23/2026	4/1/2026	5/1/2026	6/1/2026

Payment Schedule:
For any reason, if student's participation begins after the first installment deadline for any reason, the first payment will be charged according to the established date. Subsequent installments will then be due on the 1st of each following month.

Outstanding Balance Threshold Policy
For legacy account, the outstanding balance under any active payment plan may not exceed **$15,000**. If the outstanding balance is greater than $15,000, an immediate payment is required to reduce the balance to or below the threshold before a payment plan may be established.

Changes in Financial Aid Eligibility
In the event of a change in financial aid eligibility, the **Student Account Office** will re-calculate their payment plan. The student will be notified of the updated payment plan, and any revised payment amounts within five (5) business days of the eligibility change being confirmed.

Changes in Course enrollment
In the event of a change in course enrollment, the **Student Account Office** will re-calculate their payment plan. The student will be notified of the updated payment plan, and any revised payment amounts within five (5) business days of the eligibility change being confirmed.

Default on installment
If a student does not make payment according to the due dates outlined in the Installment Schedule, the student may incur late fees and have a hold placed on account.

Collections Referral

An account that is delinquent for over 180 days and remains unresolved after internal efforts may be referred to a third-party collection agency in accordance with the Fair Debt Collection Practices Act (FDCPA).