

Income Information for Parent Nontax Filers NewSchool of Architecture & Design

Your 2025-2026 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. Verification is a requirement of the US Department of Education and is the process of confirming the data submitted on the FAFSA for consideration of the various Federal Title IV Funds, including the Federal Pell Grant, Federal SEOG Grant and Federal Direct Loans.

The instructions and certifications below apply to each parent included in the household. Complete this section if the parents will not file and are not required to file a 2023 income tax return with the IRS.

Check the box that applies:

Neither parent was employed, and neither had income earned from work in 2023

One or both parents were employed in 2023 and have listed below the names of all the amount earned from each employer in 2023, and whether an IRS W-2 form or an equivalent document is provided. **[Provide copies of all 2023 IRS W-2 forms issued to the parents by their employers].** List every employer even if the employer did not issue an IRS W-2 form.

Employer's Name	IRS W-2, 1099 forms, or an Equivalent Document Provided?	Annual Amount Earned in
(Example) ABC's Auto Body Shop	Yes or No	20\$1,500.00
Total Amount of Income Earned From Work		\$

Attach documentation from the IRS or other relevant tax authority dated on or after October 1, 2024, that indicates a 2023 IRS income tax return was not filed with the IRS or other relevant tax authority.

This form will be returned if documentation from the IRS is not attached.

To obtain the IRS Verification of Non-Filing Letter:

1. Online Request - Go to www.IRS.gov/transcript, and then choose either "Get Transcript Online" or "Get Transcript by Mail." Get transcript online will give you instant delivery via PDF whereas get transcript by mail will mail you a copy to be received within 5-10 days. **Make sure to request a 2023 Verification of Non-Filing Letter.**
2. Telephone Request - 1-800-908-9946, after following prompts, select option 2 to request an IRS Verification of Non-Filing Letter and then enter "2023 "

Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Print Student's Name

Student's ID Number

Student's Signature

Date

Parent's Signature

Date