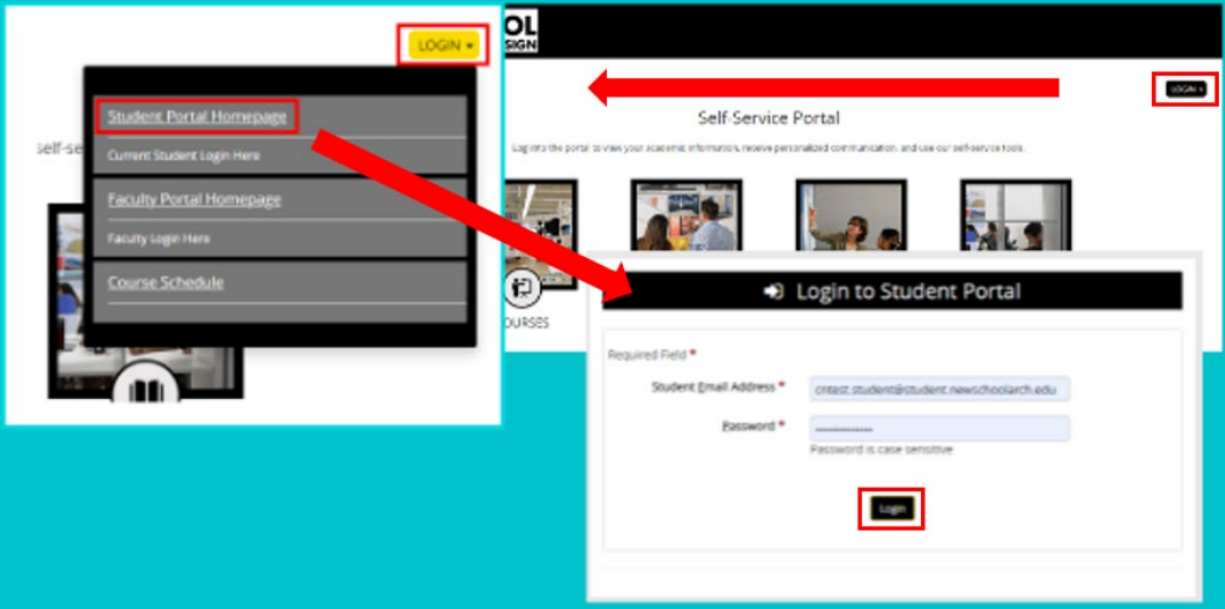


How to Drop a Course in the Student Portal

Step 1: Go to the Student Portal (sisportal.newschoollarch.edu) and click on the LOGIN button then click on Student Portal Homepage. Enter your NewSchool Student Email and Password to Login Homepage.

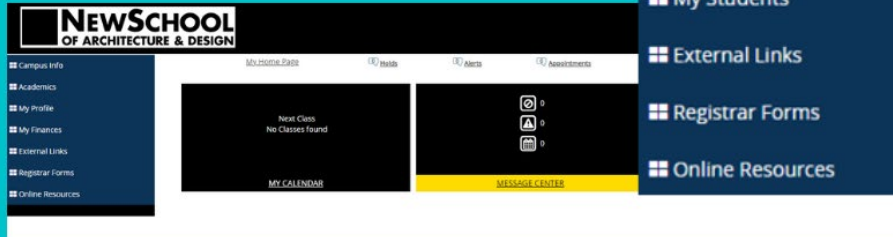


How to Drop a Course in the Student Portal

Step 2
Click on
Academics then
click on
Registration

- Campus Info
- Academics
- Registration
- Unofficial Transcript
- Degree Audit
- Your Class Schedule
- GPA Calculator

- My Profile
- My Finances
- My Students
- External Links
- Registrar Forms
- Online Resources



How to Drop a Course in the Student Portal

Step 3: Click on the  next to the courses you want to drop in the first column

Registering for 2021 Spring Semester
1/11/2021 - 5/5/2021
Digital Arts

Register in 3 easy steps: 1 Select 2 View 3 Register

Tuesday, February 23, 2021 5:19:44 PM
Refresh Page Close Window

Search Courses & Quick Add

Course Search Quick Add

Search & Display: All Courses, Type: *All*, Level: *All*, Course Code: []

Meeting Days: MO TU WE TH FR SA SU, Class Starts: *Any*, Class Ends: *Any*

Reset Search

All Courses

Add	Code	Title	Section	Schedule	Credits	Grading Scheme	Campus	Building/Room	Location	Instructor	Status	Availability	Shift
	TCOMM	Telecommunication		TW 11:45PM-11:50PM	0.00	Pass/Fail	CVC	JOHN	NA	Administrator, System	Waitlist	1 of 1	NA
	TCOMM1	Telecommunication_1		MTWH 8:50AM-10:10AM	0.00	Non-Pass/Fail	CVC		NA	Manage, Panikaj	Waitlist	1 of 1	NA
	TCOMM2	Telecommunication_2		MTWH 8:00AM-9:35AM	0.00	Pass/Fail	CVC		NA	Manage, Panikaj	Waitlist	1 of 1	NA
	TCOMM3	Telecommunication_3		No scheduled meetings	0.00	Pass/Fail	CVC	NA	NA	Administrator, System	Available	1 of 3	NA
	BIO	BIOLOGY		M 4:00PM-4:35PM	3.00	Non-Pass/Fail	CVC		NA	Manage, Panikaj	Available	10 of 10	NA

Selected Courses

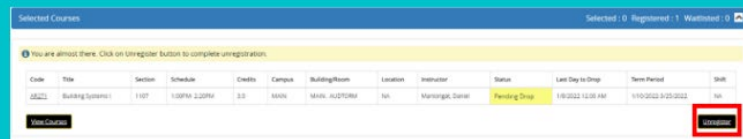
Please click the Register / Drop button to complete the registration process.

Show ALL entries

Select	Action	Code	Title	Section	Schedule	Credits	Campus	Building/Room	Location	Instructor	Status	Shift
<input type="checkbox"/>	<input type="checkbox"/>	6822	Building Systems 1	1427	TUTh 1:00PM-2:20PM	3.0	Main	MAK-140720M	NA	Manojkumar, Ganesh	Registered	NA

How to Drop a Course in the Student Portal

Step 4: Course status will change to Pending Drop and will be highlighted yellow. Click on Register/Drop button. Then click on the Unregister button. A message will show Successfully unregistered courses.

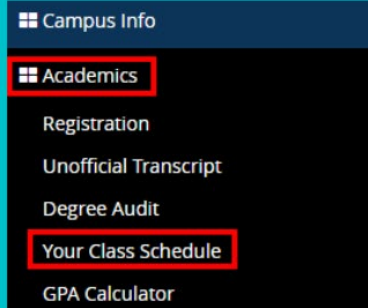


Successfully unregistered courses - AR271



How to Drop a Course in the Student Portal

Step 5: Go back to the Student Portal menu and click on Your Class Schedule to get all of your course details. Click Class Schedule to download a printable PDF version.



My Class Schedule
Your current class schedule is displayed below. Click on a class title below to view the details, syllabi, textbook requirements and homework for each class.

[Class Schedule](#)

NOTE: Adobe Acrobat Reader is required to view your online PDF documents. You can download the most recent version of the free software. [Get Acrobat Reader now.](#)

View by Term: Fall 2021 Quarter Full Term [Export Schedule](#)

Show **ALL** entries Showing 1 to 4 of 4 entries Previous 1 Next Search

Course	Course Title	Section	Course Start/End Date	Cr	Course Schedule	Instructor	Secondary Instructors	LastDay/Withdraw	Status	Reason	Action
RSH582	Research & Communication	1596	9/27/2021 to 12/11/2021	3.00	Click for Details	Nelson, Lynn					
AR451	Architectural Practice I	1472	9/27/2021 to 12/11/2021	3.00	Click for Details	Deutsch, Daniela	Mitchell, Richard				
AR423	Structural Systems III	1302	9/27/2021 to 12/11/2021	3.00	Click for Details	Walters, Shaun					
AR401	Integrative Design Studio I	1648	9/27/2021 to 12/11/2021	6.00	Click for Details	Mulica, Thomas					

Show **ALL** entries Showing 1 to 4 of 4 entries Previous 1 Next Search

How to Drop a Course in the Student Portal

Questions?

Email

**advising@newschoolarch.edu or
schedule an academic advising
appointment**

**[tinyurl.com/
academicadvisingappointment](https://tinyurl.com/academicadvisingappointment)**