

## Income Information for Student Nontax Filers 2022-2023

Your 2022-2023 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. Verification is a requirement of the US Department of Education and is the process of confirming the data submitted on the FAFSA for consideration of the various Federal Title IV Funds, including the Federal Pell Grant, Federal SEOG Grant and Federal Direct Loans.

Complete this section if the student and spouse will not file and are not required to file a 2020 income tax return with the IRS.

**Check the box that applies:**

- The student and spouse were not employed and had no income earned from work in 2020.
- The student and/or spouse were employed in 2020 and have listed below the names of all employers, the amount earned from each employer in 2020, and whether an IRS W-2 form or an equivalent document is provided. **[Provide copies of all 2020 IRS W-2 forms issued to the student and spouse by their employers]**. List every employer even if the employer did not issue an IRS W-2 form.

Employer's Name	IRS W-2, 1099 forms, or an Equivalent Document Provided?	Annual Amount Earned in 2020
<i>(Example) ABC's Auto Body Shop</i>	<b>Yes or No</b>	<b>\$4,500.00</b>
<b>Total Amount of Income Earned From Work</b>		<b>\$</b>

Attach documentation from the IRS or other relevant tax authority dated on or after October 1, 2020 that indicates a 2020 IRS income tax return was not filed with the IRS or other relevant tax authority.

**This form will be returned if documentation from the IRS is not attached.**

**To obtain the IRS Verification of Non-Filing Letter:**

1. Online Request - Go to [www.IRS.gov/transcript](http://www.IRS.gov/transcript), and then choose either "Get Transcript Online" or "Get Transcript by Mail." Get transcript online will give you instant delivery via PDF whereas get transcript by mail will mail you a copy to be received within 5-10 days. **Make sure to request a 2020 Verification of Non-Filing Letter.**
2. Telephone Request - 1-800-908-9946, after following prompts, select option 2 to request an IRS Verification of Non-Filing Letter and then enter "2020."

**Certification and Signature**

Each person signing below certifies that all of the information reported is complete and correct.

**WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.**

\_\_\_\_\_  
Print Student's Name

\_\_\_\_\_  
Student's ID Number

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature

\_\_\_\_\_  
Date

