

**NewSchool of Architecture & Design 2021-2022 Academic Catalog & Student Handbook
Spring Addendum**

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EFFECTIVE DATE

The information contained in this addendum supplements or replaces information found in the 2021-2022 catalog.

The following changes reflect current information about NewSchool of Architecture & Design and go into effect beginning April 11, 2022, unless otherwise noted.

ACADEMIC PROFORMANCE STANDARDS (APS) POLICY (UNDERGRADUATE)

The following policy replace the Satisfactory Academic Progress (Undergraduate) policy found on page 46 of the catalog.

To ensure the rigor and academic integrity of all NewSchool's degree programs, students are required to meet Academic Performance Standards (APS) standards to continue enrollment in a degree program. This policy is a standalone policy and is separate from the Financial Aid SAP Policy. To see the academic requirements to maintain good standing with Title IV Financial Aid, see the Financial Aid SAP policy in the Financial Aid Section of the Catalog.

To be considered as making satisfactory progress, student must maintain a specified cumulative grade point average (GPA) and must maintain a specified cumulative successful completion rate.

Students who do not meet cumulative APS will be notified by the Registrar's Office of the conditions regarding their APS status through their official NewSchool email account.

MINIMUM GPA AND SUCCESSFUL COMPLETION RATE

The minimum GPA that all undergraduate students must maintain is a 2.0, as calculated on a 4-point scale. This aligns with the minimum GPA for graduation requirements from all undergraduate programs. In addition to maintaining a 2.0 CGPA students must successfully complete no less than 67% off all

APS EVALUATION

The Registrar's Office evaluates APS at the end of each quarter. Student progress is reviewed for both GAP and Successful Completion Rate (SCR). The minimum GPA for undergraduate

programs is 2.0 and the minimum SCR is 67%. NewSchool calculates the pace at which the student is progressing by dividing the cumulative number of hours the student has successfully completed by the cumulative number of hours the student has attempted. In determining the total number of credit hours attempted, NewSchool must include all credits attempted at NewSchool under the student's current degree level along with all transfer credits that count towards the student's current program. Grades from transfer courses will not be included in the NewSchool GPA.

GRADE CHANGES, DROPS, REPEATS, INCOMPLETES AND WITHDRAWALS

If a student receives a grade change, the Registrar's Office reevaluates the student's APS standing at that time. Courses dropped during the quarter's add/drop period are not considered to be attempted credits and do not count in the GPA or the SCR. A grade of I (incomplete) or W (withdrawal) is not used in calculating GPA. It is, however, calculated negatively toward the student's successful completion rate (SCR). Original credits for repeated courses count as unsuccessfully attempted credits when calculating the CSCR, but do not count in the GPA.

PROGRAM CHANGES

APS is calculated at each individual degree level (undergraduate or graduate). If a student changes programs but remains at the same degree level, all course attempted at that degree level will be taken into consideration when calculating APS. If a student moves to a new degree level, then the APS calculation will restart at the new level.

ACADEMIC NOTIFICATION

Students who do not meet the cumulative minimum requirements for making APS at the end of the quarter are placed on Academic Notification. Students will be given two quarters of attempted coursework to meet the cumulative minimum requirements for APS. An Academic Notification status is assigned without an appeal or other action by the student. At the end of the Academic Notification period, students who do not meet the cumulative minimum requirements for APS will be placed on Academic Probation.

ACADEMIC PROBATION

Students who do not meet the cumulative minimum requirements for making APS at the end of the second quarter are placed on one quarter of Academic Probation. An Academic Probation status is assigned without an appeal or other action by the student.

Students will be required to meet with the Senior Academic Administrator of their program prior to the end of the add/drop period in which they are on academic probation. Failure to meet with the Senior Academic Administrator will result in the student being dropped from all courses. During this meeting an informal plan maybe set up by the Senior Academic Administrator for the student. In addition, students on Academic Probation are highly advised to not participate in non-academic extracurricular activities.

At the end of the Academic Probation period students who do not meet the cumulative minimum requirements for APS will be dismissed from NewSchool. Dismissed students should refer to the Appeal for Readmission After APS Dismissal policy in this section of the catalog.

EXTENDED ENROLLMENT PLAN

Students who are approved for readmission after dismissal following a period of Academic Probation or after an Extended Enrollment Plan are required to meet specific academic requirements as outlined in writing of the Extended Enrollment Plan from the senior academic administrator of the academic unit. Students will be placed on an Extended Enrollment Plan, which will assist the student in meeting regular APS requirements within a specific period of time, not to exceed three academic quarters.

Students may be limited in the number of courses for which they are scheduled while on an Extended Enrollment Plan, other conditions may also apply. It is the student's responsibility to adhere to the Extended Enrollment Plan. Students on an Extended Enrollment Plan are reviewed against the progression requirements outlined in the academic plan at the end of each quarter. Students who are not meeting plan requirements at the end of each quarter will be dismissed from NewSchool. Dismissed students should refer to the Appeal for Readmission After SAP Dismissal policy in this section of the catalog.

APPEAL FOR READMISSION AFTER APS DISMISSAL

Students who have been dismissed from NewSchool for failure to meet APS requirements may appeal to be readmitted. Appeals must be submitted to the Registrar's Office (registrar@newschoolarch.edu) and will be evaluated by an Appeal Committee made up of the Registrar or designee, Director of Academic Advising & Student Success or designee, and the senior academic administrator of the academic unit or designee, who has oversight in the student's program of study, additional committee members may be assigned as deemed necessary by the above committee. The final decision of the Committee will be made by the senior academic administrator of the academic unit or designee. This decision is final and cannot be appealed. The decision of the senior academic administrator of the academic unit or designee will be communicated to the student in writing through their official NewSchool email account by the Registrar's Office.

The student's appeal letter must include the following:

1. A reasonable documented explanation for the student's academic performance to date, which includes mitigating circumstances such as student injury/illness, death of a student's family member, or other reasons resulting in undue hardship to the student.
2. Documented evidence that they can succeed in an academic program due to changed circumstances, experience, and/or successful completion of credits during the period of absence.
3. A plan for completion of the coursework required to meet satisfactory academic progress during the following quarter or by the end of the Extended Enrollment Plan.

Students must complete the appeal no later than the Thursday before the quarter start in which they wish to continue their education. Otherwise, they will need to wait until the start of the next quarter to begin classes should their appeal be approved. If the appeal is granted, the student will be placed on an Extended Enrollment Plan.

Students who have their appeal denied can reappeal to NewSchool after one (1) year. Changing programs or degree levels does not negate this time frame.

ACADEMIC PROFORMANCE STANDARDS (APS) POLICY (GRADUATE)

The following policy replace the Satisfactory Academic Progress (Graduate) policy found on page 78 of the catalog.

To ensure the rigor and academic integrity of all NewSchool's degree programs, students are required to meet Academic Performance Standards (APS) standards to continue enrollment in a degree program. This policy is a standalone policy and is separate from the Financial Aid SAP Policy. To see the academic requirements to maintain good standing with Title IV Financial Aid, see the Financial Aid SAP policy in the Financial Aid Section of the Catalog.

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Students who do not meet cumulative APS will be notified by the Registrar's Office of the conditions regarding their APS status through their official NewSchool email account.

MINIMUM GPA AND SUCCESSFUL COMPLETION RATE

The minimum GPA that all graduate students must maintain is a 3.0, as calculated on a 4-point scale. This aligns with the minimum GPA for graduation requirements from all graduate programs. In addition to maintaining a 3.0 CGPA students must successfully complete no less than 67% off all

APS EVALUATION

The Registrar's Office evaluates APS at the end of each quarter. Student progress is reviewed for both GAP and Successful Completion Rate (SCR). The minimum GPA for undergraduate programs is 3.0 and the minimum SCR is 67%. NewSchool calculates the pace at which the student is progressing by dividing the cumulative number of hours the student has successfully completed by the cumulative number of hours the student has attempted. In determining the total number of credit hours attempted, NewSchool must include all credits attempted at NewSchool under the student's current degree level along with all transfer credits that count towards the student's

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senior academic administrator of the academic unit or designee. This decision is final and cannot be appealed. The decision of the senior academic administrator of the academic unit or designee will be communicated to the student in writing through their official NewSchool email account by the Registrar's Office.

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