

The purpose of this form is to waive the requirement for completion of the Non-Credit Portfolio Course (CRS 5000). Students must submit, along with this form, their portfolio and updated resume to the Career Services Office. Career Services must review the entire package prior to approval of request and have at least one meeting with the student. Completed forms must be submitted to the Registrar's Office following the Career Services review. Completion of this form does not guarantee approval of Non-Credit Portfolio Course completion. Once the form is processed, the student will receive an email notification to his/her NewSchool email address.

Please print using blue/black ink or type.

First Name _____ Last Name _____

Student ID _____ Program _____

Email _____ Phone _____

☐ Submitted Approved Portfolio

Career Services Initials _____

☐ Submitted Approved Resume

Career Services Initials _____

☐ Waived Portfolio and Resume Requirement

Career Services Initials _____

☐ Graduate is now cleared from the Department of Career Services

Career Services Initials _____

CRS Signature _____ **Date** _____

STUDENT MUST SUBMIT COMPLETED FORM TO THE REGISTRAR'S OFFICE.

registrar@newschoolarch.edu