

The purpose of this form is for a student to apply for a tuition or fee waiver. Submittal of this form does not guarantee approval of a waiver.

Please print using blue/black ink or type.

First Name _____ Last Name _____

Student ID _____ Program _____

What fee are you requesting a waiver for? _____

What is the fee amount? _____

If you are requesting a waiver for a course fee, fill out the following:

Course Name _____ Instructor _____

Term in which course was taken* _____ Section # _____

Current grade for the course** _____ Program _____

Faculty Mentor _____

Provide your specific reasons for requesting a tuition waiver:

- Medical***
- Faculty
- Other

Provide additional information:

What outcome are you seeking (check one)?

- Tuition waiver only
- Fee waiver only
- Grade change and tuition waiver (a separate petition is required for grade changes)

Provide additional information:

Note: If you received a letter grade for a course, petitions may not be considered beyond 30 calendar days of the last day of the term/course in question.

* Petitions submitted after 30 calendar days may be denied.

** If you received a letter grade for a course, you may not be eligible for a tuition waiver for that course.

*** Supporting documentation may be requested by NewSchool, depending on the nature of the petition.

Certification: I hereby certify that all information submitted is accurate and valid to the best of my knowledge. I understand that submission of falsified documentation is a violation of the Student Code of Conduct policy and may result in disciplinary action, including expulsion from NewSchool.

Signature _____ **Date** _____

STUDENT MUST SUBMIT COMPLETED FORM TO THE BUSINESS OFFICE.

tcortez-farah@newschoolarch.edu