

# NewSchool of Architecture & Design 2020-2021 Academic Catalog & Student Handbook Fall Addendum

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**EFFECTIVE DATE**

The information contained in this addendum supplements or replaces information found in the 2020-2021 catalog.

The following changes reflect current information about NewSchool of Architecture & Design and go into effect beginning September 28, 2020, unless otherwise noted.

**MASTER OF ARCHITECTURAL STUDIES 5+1 PROGRAM OUTLINE**

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| REQUIRED STUDIOS - 18 CREDITS                      |                                    |                               |   |
|--|------------------------------------|-------------------------------|---|
| AR601  | Design Studio                      |                               | 6 |
| AR602  | Design Studio                      |                               | 6 |
| AR603  | Design Studio                      |                               | 6 |
|  |                                    |                               |   |
| REQUIRED LECTURE COURSES - 9 CREDITS               |                                    |                               |   |
| AR 691   | Research I                         |                               | 3 |
|  | Area of Concentration (Choose One) |                               | 9 |
|  |                                    |                               |   |
| Digital Architecture and Fabrication - 9 CREDITS   |                                    |                               |   |
| AR 5140  | Digital Architecture I             |                               | 3 |
| AR 5150  | Digital Architecture II            |                               | 3 |
| AR 5160  | Digital Architecture III           |                               | 3 |
|  |                                    |                               |   |
| HEALTHY URBANISM AREA OF CONCENTRATION - 9 CREDITS |                                    |                               |   |
| AR 5811  | Urban Issues                       |                               | 3 |
| AR 582   | Urban Design                       |                               | 3 |
| AR 5831  | Livable Communities Design         |                               | 3 |
|  |                                    |                               |   |
| CREDIT BREAKDOWN                                   |                                    |                               |   |
| Credits  | % of Total                         | Area                          |   |
| 18   | 40%                                | Studio Credits                |   |
| 12   | 27%                                | Required Lecture Credits      |   |
| 15   | 33%                                | Elective Professional Credits |   |
| 0  | 0%                                 | Required CRS5000 Course       |   |
| <b>45 Total Credits</b>                            |                                    |                               |   |

**MASTER OF SCIENCE IN ARCHITECTURE PROGRAM OUTLINE**

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| REQUIRED STUDIOS - 18 CREDITS                      |                                    |                               |   |
|--|------------------------------------|-------------------------------|---|
| AR601  | Design Studio                      |                               | 6 |
| AR602  | Design Studio                      |                               | 6 |
| AR603  | Design Studio                      |                               | 6 |
|  |                                    |                               |   |
| REQUIRED LECTURE COURSES - 18 CREDITS              |                                    |                               |   |
| AR 691   | Research I                         |                               | 3 |
| AR 692   | Research II                        |                               | 3 |
| AR 693   | Thesis Research                    |                               | 3 |
|  | Area of Concentration (Choose One) |                               | 9 |
|  |                                    |                               |   |
| Digital Architecture and Fabrication - 9 CREDITS   |                                    |                               |   |
| AR 5140  | Digital Architecture I             |                               | 3 |
| AR 5150  | Digital Architecture II            |                               | 3 |
| AR 5160  | Digital Architecture III           |                               | 3 |
|  |                                    |                               |   |
| HEALTHY URBANISM AREA OF CONCENTRATION - 9 CREDITS |                                    |                               |   |
| AR 5811  | Urban Issues                       |                               | 3 |
| AR 582   | Urban Design                       |                               | 3 |
| AR 5831  | Livable Communities Design         |                               | 3 |
|  |                                    |                               |   |
| CREDIT BREAKDOWN                                   |                                    |                               |   |
| Credits  | % of Total                         | Area                          |   |
| 18   | 40%                                | Studio Credits                |   |
| 18   | 40%                                | Required Lecture Credits      |   |
| 9  | 20%                                | Elective Professional Credits |   |
| 0  | 0%                                 | Required CRS5000 Course       |   |
| <b>45 Total Credits</b>                            |                                    |                               |   |

## CAREER SERVICES

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NewSchool students are encouraged to register with the Career Services Office during their first year on campus. The office is located on the first floor of the main campus building. Several services are available to students and alumni to increase their potential of securing employment in their fields of choice. This office provides information about both part-time jobs for current students and full-time employment opportunities after graduation.

During the academic year, a series of career development events and workshops are offered to assist students in resume development, portfolio development, job search methods, interview techniques, and additional professional development skills. The Career Services Office also supports career development for current students and recent graduates by corresponding with local companies and firms, offering employment and maintain local job boards and online resources for current students, and sending exclusive weekly job newsletters to recent graduates within their first six months after graduation. NewSchool encourages students to utilize networking opportunities on campus as well as in the community, as students will be exposed to many individuals and groups throughout the various technical industries, which often leads to employment.

Career Services coordinates student employment on-campus. All on and off-campus positions require students to have a CGPA of at least 2.0 and to have completed at least one quarter with NewSchool prior to receiving career services assistance or referral.

Federal work study positions have additional requirements.

NewSchool's placement policies and practices are as follows:

- Prior to graduation (within the last two quarters), each student is required to attend the Grad Career Connect, complete and submit the Career Services package, and schedule an initial meeting with a Career Services counselor to begin the initial phases of career development. All exit interview documentation, which consists of the following, must be submitted prior to graduation:
  - A copy of the student's resume, which has been reviewed and verified by an advisor
  - A finalized portfolio, which has been reviewed and verified by an advisor

- A Pre-grad Exit Form
- An Authorization Release Form
- An Alumni Survey
- An Employment Verification Form or Waiver Form
- It is the student's responsibility to put every effort into the job search by working in conjunction with Career Services and utilizing the resources provided.
- Career Services makes every effort to provide quality guidance and tools, but ultimately, each graduate is responsible for implementing those resources to interview well and secure the position.
- Graduates should be prepared to present themselves favorably by exhibiting professional behavior, dressing in a business-like manner, and arriving on time to all interviews and appointments.
- The student should notify the school of any interview or job offers that enhance the employment potential of each graduate.
- The student should bring any change in status (address, phone number, etc.) to the attention of NewSchool.

**Note:** NewSchool reserves the right to refuse assistance to those students who do not graduate, who are delinquent in their financial obligations to the school, or do not abide by school policies. Career services are provided to current students and alumni only. New students must have begun their first quarter to be eligible.

## ADDITIONAL FEES AS INCURRED

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- Unofficial Transcripts Fee \$5.00 (Free if printed from student portal)
- Official Transcripts Fee \$10.00
- Transcripts Shipping Fees
  - No Additional Fee for U.S. Standard Mail
  - Additional \$10 per request for FedEx Overnight (U.S)
  - Additional \$25 per request for International Shipping

## ENROLLMENT STATUSES FOR FINANCIAL AID

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- Full time = 12 or more units
- Three-quarter time = 9 to 11 units
- Half time = 6 to 8 units
- Less than half time = 5 or fewer units

*\*Graduate students enrolled in the Master of Architecture 4+2 or Master of Architecture 4+3 IPAL track are considered full time during their final academic year when enrolled in one of the following practicum courses:*

- AR9111 IPAL Practicum I
- AR9121 IPAL Practicum II
- AR9131 IPAL Practicum III

## FERPA

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The Family Educational Rights and Privacy Act (FERPA) affords eligible students certain rights with respect to their education records. (An “eligible student” under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution at any age.) These rights include:

1. The right to inspect and review the student's education records within 45 days after the day NewSchool receives a request for access. A student should submit to the Registrar's Office, Financial Aid Office, or Bursar's Office a written request that identifies the record(s) the student wishes to inspect. The school official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

A student who wishes to ask NewSchool to amend a record should email [registrar@newschoolarch.edu](mailto:registrar@newschoolarch.edu), clearly identify

the part of the record the student wants changed and specify why it should be changed.

If NewSchool decides not to amend the record as requested, NewSchool will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before NewSchool discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

NewSchool discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is typically includes a person employed by the NewSchool in an administrative, supervisory, academic, research, or support staff position (including security personnel); a person serving on the board of directors; or a student serving on an official committee, such as a disciplinary or grievance committee. A school official also may include a volunteer or contractor outside of the NewSchool who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, or collection agent or a student volunteering to assist another school official in performing his or her tasks. A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the NewSchool.

Upon request, the school may disclose education records without consent to officials of another school in which a student seeks or intends to enroll.

Directory Information Includes:

- Name, address, and phone number
- Email address

- Major of study
- Enrollment status
- Program start date
- Dates of Enrollment
- Degree and awards
- Previous institutions attended

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the NewSchool to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Student Privacy Policy Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202

FERPA permits the disclosure of PII from students' education records, without consent of the student, if the disclosure meets certain conditions found in § 99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the student, § 99.32 of FERPA regulations requires the institution to record the disclosure. Eligible students have a right to inspect and review the record of disclosures. A postsecondary institution may disclose PII from the education records without obtaining prior written consent of the student —

- To other school officials, including teachers, within NewSchool whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in § 99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(3) are met. (§ 99.31(a)(1))
- To officials of another school where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of § 99.34. (§ 99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as a State postsecondary authority that is responsible for supervising the university's State-supported education programs. Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State- supported education programs, or for the enforcement of or

compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§ 99.31(a)(3) and 99.35)

- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§ 99.31(a)(4))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§ 99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§ 99.31(a)(7))
- To comply with a judicial order or lawfully issued subpoena. (§ 99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to § 99.36. (§ 99.31(a)(10))
- Information the school has designated as "directory information" under § 99.37. (§ 99.31(a)(11))
- To a victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense, subject to the requirements of § 99.39. The disclosure may only include the final results of the disciplinary proceeding with respect to that alleged crime or offense, regardless of the finding. (§ 99.31(a)(13))
- To the general public, the final results of a disciplinary proceeding, subject to the requirements of § 99.39, if the school determines the student is an alleged perpetrator of a crime of violence or non-forcible sex offense and the student has committed a violation of the school's rules or policies with respect to the allegation made against him or her. (§ 99.31(a)(14))

- To parents of a student regarding the student's violation of any Federal, State, or local law, or of any rule or policy of the school, governing the use or possession of alcohol or a controlled substance if the school determines the student committed a disciplinary violation and the student is under the age of 21. (§99.31(a)(15))

## **COURSE DESCRIPTIONS**

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### **AR9131 IPAL PRACTICUM III**

Credits: 1 or 2

Prerequisites: AR903 & AR991

Schedule: 2 hours weekly [Directed Study]

This is the last of three consecutive investigative courses that cover advanced architectural practice topics of our time and raise pertinent questions and issues related to the profession of architecture and design. Students at this final phase of their education are more advanced and mature in their practical experience. They are expected to be able to investigate with a wider lens of awareness and cognitive search of new ideas and explore the relevancy of architectural design and practice as a discursive platform within itself and with other disciplines and professions.

Students are expected to choose an exploration of one topic of their choice per each course as approved and guided by an assigned academic advisor and a selected specialist from the practice sector.

## **DESIGN (DES)**

### **DES100 DESIGN CULTURE**

Credits: 3

Schedule: 3 hours weekly [Lecture (2), Lab (2)]

This course introduces students to complex thought processes and creative problem solving with regards to being human-centered.