Use this form to appeal to NewSchool of Architecture and Design if the US Department of Education has suspended your federal financial aid eligibility due to Unusual Enrollment History. Suspension for Unusual Enrollment History means that within the past 3 award years, you attended multiple colleges, received federal Pell Grant funds, and did not earn academic credit at one or more of your previously attended institutions in which you received Pell Grant funding.

The Unusual Enrollment History regulation was new with the 2013-14 FAFSA year, and the US Department of Education started this process to determine if Pell Grant recipients were enrolling with the sole purpose of collecting Title IV credit balances. The US Department of Education recognizes that there may be legitimate reasons for the Unusual Enrollment History and gives the student the opportunity to appeal to the school. This rule applies even if the student is enrolled in a graduate program.

To make the determination of federal financial aid suspension, NewSchool of Architecture and Design did the following in accordance with US Department of Education regulations:

1. Reviewed your Pell Grant History on the National Student Loan Data System (NSLDS) for the previous three award years (Ex: 15/16 FAFSA completed and flagged for Unusual Enrollment History – NewSchool of Architecture and Design would review 2012-13, 2013-14, and 2014-15 award years for receipt of Pell Grant funds).
2. Reviewed your enrollment and financial aid records to determine that you did not receive academic credit at one or more colleges you attended during those years in which you received Pell Grant funding.

If you wish to appeal this determination, you must complete ALL of the following steps:

- O Sign this form in the space provided below.
- O Provide a typed and hand signed personal statement explaining the circumstances that prevented you from earning academic credit for EACH school attended where academic credit was not earned. This office sent an email to your NSAD account with a list of the schools for which you will have to provide an explanation.
- O Attach Third Party Documentation to support your explanation. All third party documentation must be date specific and address the circumstances that occurred during the timeline of EACH school attended where academic credit was not earned. NewSchool of Architecture and Design reserves the right to verify all third party documentation for legitimacy. Failure to substantiate your circumstances or lack of documentation could result in denial of federal financial aid. Examples of documentation include, but are not limited to:
  
  ◆ Letter from Instructor/Academic Advisor
  ◆ Medical Documentation
  ◆ Death Certificate (Obituaries/Funeral Programs are not acceptable documentation)
  ◆ Police Reports
  ◆ Insurance Claims
  ◆ Court Filed Documents

Submit this signed form, your personal letter, and third party documentation to the Office of Financial Aid. You may submit all documents by either fax 619-684-8880, in person, or mail 1249 F St., San Diego, CA 92101.

I certify that all of the information provided is complete and correct. I understand that giving false or misleading information my result in a fine, being sentenced to jail, or both.